

SUMMARY OF SUBCOMMITTEE MEETING

DATE: May 29, 2002
TO: Ross Dunfee, Steering Committee Chairman
Tony Barrett, Department of Ecology
COPY: Steering Committee Members and Consultant Team
FROM: John Kosco, Tetra Tech & Dave Moss, Tt/KCM
SUBJECT: **Summary of NPDES Phase II Subcommittee Meeting**
Moses Lake Conference Center
May 9, 2002 9:00 am - 2:30 pm
PROJECT: EASTERN WASHINGTON STORMWATER MANAGEMENT
Stormwater Management Technical Manual *and*
Model Municipal NPDES Phase II Stormwater Program

Subcommittee Meeting Attendees:

Ross Dunfee – Benton County Lucy Peterschmidt – Spokane County Lloyd Brewer – City of Spokane Steve Plummer – City of Kennewick Bill Moore – Ecology Lars Hendron – City of Spokane	John Knutson – Yakima County John Kosco – Tetra Tech Joe Wilson – City of Richland Dwane Van Epps – City of Chelan Tony Schouviller – Benton County
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PURPOSE OF MEETING:

This meeting was held to gather the core subcommittee members and at-large members to discuss:

- ❖ The updated schedule for the model program
- ❖ Information on the stormwater survey's received
- ❖ Newly released Census data on Urbanized Areas
- ❖ Review Chapters 4, 5 and 6 (focusing on costs)

AGENDA FOR THIS MEETING:

1. Introductions; review of agenda; review of summary from 4/12/02 meeting
 2. Present and Discuss Updated Schedule for the Model Program
 3. Present and Discuss information received from the stormwater survey
 4. Discuss Urbanized Area data released from the Census
 5. Review/discuss Chapters 4, 5 and 6 of the draft NPDES Phase II Model Program
 6. Review/summarize highlights of meeting and prepare for Steering Committee meeting
 7. Next meeting: date, time, place and agenda topics
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BRIEF SUMMARY OF PROCEEDINGS:

1. The NPDES subcommittee began with a summary of the last meeting. The subcommittee then briefly discussed the current schedule for the model program, which hadn't changed from the previous month.
2. John Kosco presented the results of the stormwater survey responses received to date. So far, a total of 14 responses have been received, with another two received after the meeting. A summary of the survey responses was distributed. The survey response document will be updated and posted before the next meeting in June.
3. The subcommittee then reviewed full drafts of Chapters 4, 5 and 6. A number of comments were made on the text of the chapters, including a comment to streamline the text and make it more reader-friendly. The majority of the discussion, however, focused on the costs and cost assumptions for each chapter.
4. The subcommittee generally agreed with the approach of costing individual BMPs by estimating time required for various levels of municipal staff. The consultant will inflate all salary costs, which already include a 40% markup for benefits, to include a cost for general and administration expenses. Also, the cost assumption spreadsheets will be spread out over 5 years to show the cost assumption for each year of the first permit term.
5. A number of comments were made on the individual cost assumptions for each BMP. These comments will be reflected in the next draft.
6. The two subcommittees came together in the middle of the day for a brief presentation from Ecology on the Underground Injection Control Regulations.
7. The next meeting will include the review of all remaining chapters, and updated cost tables for Chapters 4, 5 and 6.

The **next meeting** will be at the Moses Lake Conference Center on **June 13, 2002**, from 9am to 3pm. The agenda will include:

- ❖ Discuss updated schedule
- ❖ Discuss EPA Model Phase II Permit
- ❖ Discuss revised costs for Chapters 4, 5, and 6
- ❖ Discuss full drafts of Chapters 1, 2, 3 and 7 including costs and cost assumptions
- ❖ Followed by the Steering Committee Meeting from 3:00pm to 4:00pm